

Poundstock Parish Council

Clerk Mrs. Lynn Pluess

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4 May 2023

To all members of the **Parish Council**:

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of Poundstock Parish Council on Thursday 11th May 2023 at 7:00 pm at Gildhouse, Vicarage Lane for the purpose of considering and resolving upon the business to be transacted at the meeting as set out on the agenda below.

Yours sincerely,

L Pluess

Clerk Mrs. Lynn Pluess

Press and Public are invited to attend.

Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

- 1. Election of Chairman of the Council** to elect the Chairman and accept the Chairman's Declaration of Acceptance of Office.
 - 2. Apologies for Absence** to note persons present and receive any apologies for absence with reason.
 - 3. Election of Vice-Chairman of the Council** to elect the Vice-Chairman and accept the Vice-Chairman's Declaration of Acceptance of Office
 - 4. To receive Declaration of Interest** and nature of any Disclosable Pecuniary Interest (DPI) and any Other Significant Interest (OSI)
 - 5. Approve Dispensations** from Members concerning items on the agenda.
 - 6. To receive and approve the current version of:** -
Financial Regulations – Subject to changes in future
Standing Orders
Scheme of Delegation
 - 7. To confirm the roles and names of Lead Councillors to the following portfolios:** -
Finance & Internal Finance Control
Planning
-

Community Hall
Widemouth Bay Toilets, Car Park & Beach
Cemetery & Closed Churchyard
Emergency Procedures & Police Advocate
Highways, Transport & Public Rights of Way (PROW's)

8. **To confirm the roles and names of Councillors for the Working Group:**
Working Group – Widemouth Bay Public Toilets
9. **To confirm the appointment of members:**
Neighbourhood Development Plan Steering Group
10. **To confirm and the names of Lead Councillors as delegates to outside bodies:**
Bude & Camelford Community Area Partnership
Gildhouse Management Committee
The Poundstock Packet Liaison
11. **Public Open Session:** Members of the public are invited to address the Council on an agenda item (10 mins). Residents are encouraged to participate beforehand by emailing the Clerk's Office
12. **To resolve that the Minutes of the previous meeting are an accurate record:**
Minutes Full Council APPROVE the Minutes of the meeting held on 27 April 2023.
Minutes Annual Parish Meeting APPROVE the Minutes of the meeting held on 27 April 2023
13. **Correspondence** to discuss and resolve a course of action.
14. **Planning Matters:**
 - (a) Planning Applications to discuss and make a consultee comment – None received.
 - (b) Planning Decisions – View at <https://www.poundstock-pc.gov.uk/planning-applications>
15. **Finance** to discuss and resolve a course of action with associated expenditure:
 - (a) To receive and approve the income and bank balances as per finance schedule
 - (b) To resolve to approve payment of outstanding accounts as per schedule
 - (c) To receive and approve the Quarterly Budget Analysis as at 31/03/2023
 - (d) Insurance Renewal – Update.
16. **Agenda Items** to discuss and resolve a course of action and associated expenditure:
 - (a) Widemouth Bay Toilets - Update.
 - (b) To discuss local concerns on Sand Road
 - (c) Land Mark Tree for Town & Parish Councils
 - (d) Old Parish Hall – Agree Sellers Agreement.
16. **To receive written reports and authorise any action:**
 - (a) Poundstock Ward Member's Report
 - (b) Chair's Report
 - (c) Clerk's Report

17. **Councils Representatives to receive** reports from Outside Bodies.
18. **Portfolio Reports** to receive written reports and authorise any action and expenditure.
19. **NDP Steering Group** to receive reports and authorise any action and expenditure.
20. **Items for Information.**
21. **Items for the next Agenda.**
22. **Date of the next Ordinary Council Meeting**
23. **Casual Vacancies**
24. **Close the Meeting.**

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw. When this arises, the Chair will recommend to consider passing the following resolution; “to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw.”